



# TOWN OF HAYMARKET TOWN COUNCIL

## WORK SESSION ~ MINUTES ~

Danielle Kijewski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, April 17, 2017

6:00 PM

Council Chambers

A Work Session of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 6:00 PM.

Mayor David Leake called the meeting to order.

## 1. Call to Order

Councilman John Cole: Present, Councilman Chris Morris: Present, Vice Mayor Joe Pasanello: Excused, Councilwoman Susan Edwards: Present, Councilman Connor Leake: Present, Councilman Steve Aitken: Absent, Mayor David Leake: Present, Clerk of the Council Alice Jarrell: Present, Town Manager Kimberly Murray: Present, Town Treasurer Roberto Gonzalez: Present, Chief of Police Kevin Lands: Present.

## 2. Agenda Items

### A. FY2017/2018 Draft Budget Discussion

Kimberly Murray, Town Manager asks if there are any changes to the Draft FY2017-2018 Budget during this 4th budget work session discussion, Permit Fee Schedule, or Presentation of the Fiscal Year 2018 Draft Budget Presentation.

The Building Official's Fee schedule is for efficient service that shouldn't cost the Town for inspections - costs should be a pass through.

Councilman Cole passes along Vice Mayor Pasanello's request to have Police Chief Lands detail the savings regarding the vehicle take home policy.  
Chief Lands responds that it's based on three (3) cars, with a savings of \$3,245, using \$3 per gallon.

Councilwoman Edwards is concerned about the perception of vehicles being taken home, outside of the Haymarket area.  
Police Chief Lands states that the budget is 17% less than the previous year. Changing the image of the Police Department is part of the larger goal, to re-brand.

Councilman Cole asks for confirmation that the Town advertised that the max tax increase was proposed at 4 cents.

Ms. Murray and Mr. Gonzalez confirm the change in BPOL from \$.10 to \$.15 for retail and services.

\$75,000 is designated for the Park Project.

Expenses are on target for legal services.

Ms. Murray proposed to keep the legal budget the same in the proposed budget.

Councilman Morris asks if we can reign in the calls to our Attorney.

The Town Attorney offers value to the Police Department for cases with very competitive rates, and is able to offer general council and respond to land development issues. The Attorney also provides FOIA assistance.

### Discussion of Trash Collection

Ms. Murray states that she is still reviewing prices and comparing bids. Expects there to be a \$7,000 to \$8,000 savings. She confirms that we will keep trash service at twice per week and recycle once per week.

Discussion of response to snow events for plowing/street cleaning.  
Council asks if we have a set policy of when to plow vs. when to salt. Currently Don checks with the Town Manager to determine the course of action.  
In the case of an extreme snow event the reserve could be used for the expense.

#### Events / Community Development

Ms. Murray discusses no change in the Events or Community Development categories.

#### Staffing Discussion

The current Engineer is categorized as a Consultant.  
Ms. Murray plans to recruit a Full Time Planner to the staff, and not fill the position of Administrative Assistant.

#### Haymarket Community Park / Harrover Master Plan

The Town Manager discusses the Harrover Master Plan, budget \$75,000.  
The Council Members discuss selecting an Engineer, construction plans, cost estimates.

#### Discretionary Funds

Councilwoman Susan Edwards states that we should continue to support our local community schools by using the discretionary funds.

#### Board Members

Discussion to reach outside the community to fill a vacant seat on the ARB.

#### Budget / Updates on Web

All are in agreement with the showing the number of budget meetings and dates the meetings were held. Town staff are instructed to add the finance committee meetings that led to this proposed budget.

Councilman Morris wants the tax rate analysis to include two numbers for house values, \$400,000 for Single Family and \$250,000 for Townhouse.

Discussion of determining what the principal is on the current loans.

Public Works discussion about street cleaning.

#### Town Rental Property discussion:

Comments noted that it's important to show the separate expenses for each property, to see what the real cost/value is. The Town should not be in the rental business.

#### Discussion regarding the May 1st Agenda

Ms. Murray will give her presentation to the public. We will ask that comments be submitted to the Town Manager for specific questions to be addressed.

#### Items for inclusion at the May 1st meeting:

Public Hearing on the Zoning Ordinance

Budget

Items for inclusion at the May 15th Public Hearing:

Tax Increase

Mr. Carnahan requests that the Work Session meeting have an audio recording for those who can't attend in person.

### **3. Adjournment**

