



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, October 1, 2012

7:10 PM

Council Chambers

A Regular Meeting of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present, Mayor David Leake: Present.

2. Pledge of Allegiance-Troop 1882

3. Special Guest

Mayor Leake introduces Mr. Pete Candland, Gainesville District Board of County Supervisors, is here tonight to give us a brief update

We are on schedule with the I-66 Route 29 improvements

We are on schedule with the I-66 Widening and then the I-66 Route 15 interchange would shortly follow
Commuter lot is on schedule on Balls Ford Road

He has a primary focus of our parks. He is first targeting Silver Lake Park. He has reached out to several local businesses

The hospital is progressing well.

The Gainesville Library is on schedule at the corner of Lightener and Route 15.

Supervisor Candland October 13 service day at Silver Lake. There will be several projects going on that day. They will be further establishing nature trails within the park; looking to install heating and a/c within the old boat rental/snack bar. The goal is to turn that into a facility that can be rented for meetings and other events. Establish a more robust buffer between the park and Ronald Reagan middle school. 9:00 am - 4:30 pm. Lunch will be provided, tools will be provided.

4. Public Hearings

1. FY 2013 Budget Amendment 001

The Mayor asks anyone wishing to address the Town Council regarding the proposed budget amendment, please come forward.

No public comment

5. Citizen's Time

Mike Vanesse - Prince William County Board of Elections

He is representing the Board of Electoral Services. Starting October 20, this facility, Town Hall, will be used for in-person absentee voting. Mayor asks if there will be signage. Yes, there will be signs with the precinct is open. There will also be flyers on the front door. Anyone who is a Prince William County resident can vote in person at this facility, if they qualify as an absentee voter. Mr. Ring asks where will Town residents will vote on election day, the old PACE or the new PACE? He responds it will be the old building, 14550 John Marshall Highway.

Ralph Ring - 14920 Greenhill Crossing Drive

He comments that Haymarket's report card isn't doing too good. He reminds the Council of the issue with hiring a new Town Attorney. Mayor Leake would like to expand the ARB membership. He reminds that the only time you would expand, would be if the work load has increased. The ARB workload has not

increased. Mayor Leake wanted to give proffer monies to a cause that was not within the Town's limits. There has been much talk about wanted a community center within the Town's limits. Behind the scenes of Haymarket Day there were a huge number of issues. The main issue being that the Mayor wanted to give free vendor space to the Ruritans, a direct violation of the contract that the Town holds with the event coordinator. There are Council work sessions called at 3pm on Wednesdays and the Mayor has refused to allow it to be videotaped. The oath of office has the words "impartially discharge all duties" He doesn't see how any of the above were impartially discharged.

Heather Ring - 14920 Greenhill Crossing Drive

Clerk reads aloud Ms. Ring's email

"I've got a major problem with the Mayor and Council holding secret, unannounced and unpublished --or under-publicized-- meetings which are deliberately held in the afternoon so that the majority of residents will not be able to attend. The fact that last month, there was at least a video record of these proceedings mitigated that underhanded move somewhat. However, the video record for this month's 'work session' is missing, and in my opinion, this makes the actions of Haymarket's government look pretty shady, and leaves the Town's citizens to wonder what Mayor Leake and the Town Council are trying to hide".

6. Minutes Acceptance

A. Mayor & Council - Regular Meeting - Sep 4, 2012 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Milt Kenworthy, Councilman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

7. Updates

A. Hulfish House Renovation

The Town Manager has a commitment from the contractor to be finished by the 12th of October at Hulfish House. He is requesting tonight to move an additional \$10,000 from the Old Post Office building to the Hulfish House. Each building will have a total cost of \$175,000 each. We will still be within the \$350,000. We have had a preliminary final inspection and have created a punch list. There is still a bit to be done at the Old Post Office. He is negotiating with the main contractor for both a time frame and a total cost.

The Town Manager comments that he will need some additional funds to do some improvements to the outside of the building. That will cost approximately \$4,000.

B. Transfer funds from Old Post Office to Hulfish House in the amount of \$10,000

The total budget for each project is now \$175,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

8. Agenda Items

A. Budget Amendment - 001

Leake asks Ms. Baird how the escalator funds can be used. She said the Town can use the funds for any improvement.

Tobias motions to amend the budget by the following changes:

Revenue:	\$200,112
	\$197,808
Expenditures:	\$161,536 Town Center Property
	\$236,384 General Reserves

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

- B. Memo of Understanding Prince William Soil & Water Conservation District
 The Town Manager asks the Town Council to table this matter; we need to find out what other firms are going to be competitive with this service.

RESULT: TABLED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

- C. Purchase of Police Cruiser

Tobias ask which vehicle has been decided on. Chief responds that the Ford interceptor is what he has chosen.

Motion to authorize the purchase of a 2013 Ford Interceptor police cruiser, unmarked, in an amount not to exceed \$36,000. Fund to come from the following line items:

\$13,001 Capital Improvements - Police Cruiser

\$15,090 General Reserves - from Alexandra's Keep Proffer Funds - Public Safety Category

\$7,908.64 General Reserves - from Alexandra's Keep Proffer Funds (Escalator Portion)

RESULT: ADOPTED [UNANIMOUS]
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

- D. Zoning Permit Application

Motion to approve zoning permit #ZP20120906 for a bakery to be located at 14950 Washington Street, pursuant to Haymarket Town Code Section 58-177 (3)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Katherine Harnest, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

9. Appropriations

- A. FY 2013 Quarterly Appropriations

Motion to approve the following budget appropriations, pursuant to the policies adopted by the Haymarket Town Council:

Events: \$1,875; Museum: \$1,715.71; Operating: \$77,820.80; Public Safety: \$24,448.50;
 Public Works: \$32,372.25; Staff Wages & Benefits: \$190,744.50; Town Owned Property:
 \$86,418.50

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Milt Kenworthy, Councilman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

10. Department Reports

- A. Building Official's Report James R. Lowery, Jr.

Tobias asks if there are any outstanding violations where Donald B. Rice Tire & Auto were located. Baird asks to be copied on all these discussions.

- B. Treasurer's Report

C. Motion to appropriate \$3,500

Motion to appropriate from the General Reserve line item to the Town Center Property Line Item, for the purpose of an ADA compliant parking space and path to the new tenant, The Very Thing....for her

RESULT:	ADOPTED [5 TO 1]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Steve Aitken, Councilman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy
NAYS:	Jay Tobias

D. Town Manager's Report - Gene Swearingen

We have entered the final stage of the Washington Street Enhancement Project. We should begin construction on this phase in early spring.

VDOT has about finished the pedestrian signals at the intersection of Washington & Jefferson

Supervisor Candland has asked VDOT to look into limiting left turns. We followed up with VDOT and asked them to look at all options

Tobias asks if we know when they will conduct the traffic analysis. Blast this to all town residents. Please make sure we forward to Maria Turner.

Washington Street striping. They did tell us that they made a mistake on the striping plan. They have agreed to eradicate the striping they have done. It will take about 3 weeks.

Route 15/I-66 interchange. The Town Engineer is working with VDOT on the improvement. There will be a significant impact on the Quarles property.

The Town Manager requests that the Town Council move the November 5, 2012 meeting to November 13, 2012, both the Town Manager and the Town Clerk will be out of town.

E. Police Report - James E. Roop**11. Councilmember Time****A. David Leake****B. Steve Aitken****C. Katherine Harnest**

Verizon has started advertising installation. We do not yet have a franchise agreement with them. She discusses the streaming of the worksessions; it is her only ability to participate is to watch the streaming. She would like to have input, but if we don't stream, she cannot provide any.

D. Rebecca Bare

She thanks Vice Mayor Tobias, Katherine Harnest, Mary Lou Scarbrough, Ed Robinson, Town Residents, Send the Day in Haymarket, and Shawn Foster for helping with Haymarket Day clean-up. We need to be a little more careful of our emails, please make sure we copy Jen Preli and Lisa Baird on our emails.

E. Mary Lou Scarbrough

She wanted to discuss the traffic congestion at the traffic light at the Washington & Jefferson Streets intersection, but we have already discussed it this evening.

F. Milt Kenworthy

He comments who is in charge of the two street lights in front of Giuseppe's. He notes the photo cell must be not working properly.

G. James Tobias

Tobias asks that the Town Manager and Town Clerk work with the Board of Elections and Spend the Day in Haymarket to coordinate use by the voters on Oktoberfest. He asks that the Town Clerk please reply to Ms. Ring that he understand her concerns with the 3pm work sessions, we are trying not to impact staff, and assure her that no work session was held last week. He apologizes to the public for the work session, there was some lively watching behind the scenes. There was no meeting, that is why there is no video. Tobias asks that the Clerk place this on the November agenda. Tobias talks about the Silver Lake project and the email between Mayor Leake and Supervisor Candland. He asks that the Council think about how the Alexandra's Keep proffer funds can be used. He would like to also see this on the November Council agenda.

Policy Recommendation - Streaming of Work Sessions

Motion to resolve that all meetings and work sessions of the Town Council, Planning Commission, Architectural Review Board, Historic Commission, Board of Zoning Appeals will be aired live via web cast and recorded; and that any additional gatherings may be web cast and/or recorded and the discretion of the Town Manager, when in the best interest of the public, notwithstanding technology failures, power outages and other complications beyond the control of the Town staff. Copies of the webcast are available for download from the Town's web site via download. If copies of the web cast are requested from the staff, charges may apply.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Tobias, Vice Mayor
SECONDER: Rebecca Bare, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

12. Motion to Adjourn

RESULT: ADOPTED [UNANIMOUS]
MOVER: Milt Kenworthy, Councilman
SECONDER: Mary-Lou Scarbrough, Councilwoman
AYES: Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Submitted:

Approved:

 Jennifer Preli, Town Clerk

 David Leake, Mayor

Minutes Acceptance: Minutes of Oct 1, 2012 7:10 PM (Minutes Acceptance)