



# TOWN OF HAYMARKET TOWN COUNCIL

## REGULAR MEETING ~ MINUTES ~

David Leake, Mayor  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, March 4, 2013

7:00 PM

Council Chambers

A Regular Meeting of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Mayor David Leake called the meeting to order.

### 1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present, Mayor David Leake: Present.

### 2. Pledge of Allegiance

### 3. Public Hearings

Mayor Leake turns the meeting over to the Planning Commission for their public hearing

A. PC Public Hearing - Rezoning 14820 Washington Street, Trustees Haymarket Baptist Church

Weir calls the Planning Commission special meeting and public hearing to order. The public hearing and special meeting tonight is for an application received to amend the zoning map of the Town of Haymarket, Case #REZ20121106, by Trustees Haymarket Baptist Church for the rezoning of 14820 Washington Street, GPIN #7397-09-2472, from Business-1 to Residential 1 Zoning.

Commissioner Weir invites the public to address the Commission in favor or opposed to this application.  
*No public comment*

Johnson motions to adjourn the special meeting of the Haymarket Planning Commission, Ring seconds;  
Ayes: Ring, Bare, Weir, Robinson, Johnson

Nays: 0

B. Trustees Haymarket Baptist Church application to rezone 14820 Washington Street, GPIN #7397-09-2472, containing approximately .6998 Acres

Mayor calls the Town Council public hearing to order and asks if anyone would like to speak for or against REZ20121106 for a rezoning as submitted by Trustees Haymarket Baptist Church

*No public comment*

### 4. Minutes Acceptance

A. Mayor & Council - Regular Meeting - Jan 7, 2013 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Tobias, Vice Mayor
<b>SECONDER:</b>	Katherine Harnest, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

B. Mayor & Council - Regular Meeting - Feb 4, 2013 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Tobias, Vice Mayor
<b>SECONDER:</b>	Katherine Harnest, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

## 5. Citizens' Time

Joseph Mazzu is here tonight to speak about Verizon Fios. He would like to have Fios in his home and was hoping for an update from the Town Council. Clerk will send an email to Mr. Mazzu.

## 6. Appropriations

### A. Street Light Repairs/Maintenance Request for Appropriations Jennifer Preli, Town Clerk

Motion to authorize and appropriate an amount not to exceed \$6,000 to Dominion Electric Supply Company for street light maintenance; funds to come from the street scape expenditures line item

<b>RESULT:</b>	<b>ADOPTED [5 TO 0]</b>
<b>MOVER:</b>	Rebecca Bare, Councilwoman
<b>SECONDER:</b>	Mary-Lou Scarbrough, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy
<b>AWAY:</b>	Jay Tobias

### B. Vehicle Repairs/Maintenance Appropriation Request Chief James E. Roop

Motion to appropriate and authorize the remittance of \$2,596.24 To Piedmont Tire & Auto for invoice 14200, funds to come from the Public Safety vehicle maintenance line item

**Discussion:** *Aitken spoke with the Chief regarding this matter. He believes he has worked this out with the Chief so that this does not happen in the future*

<b>RESULT:</b>	<b>ADOPTED [5 TO 0]</b>
<b>MOVER:</b>	Rebecca Bare, Councilwoman
<b>SECONDER:</b>	Milt Kenworthy, Councilman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy
<b>AWAY:</b>	Jay Tobias

## 7. Department Reports

### A. Police Report - March 2013 - Chief James E. Roop

Harnest thanks Deputy Chief for the enhanced enforcement on cut through traffic for both the parking lot here at Town Hall and in Longstreet Commons.

Aitken notes that he has spoken with the Chief about his staff wages coming close to its budget limit. The Chief will cut back so that he can meet his budget, but he won't be able to provide 24/7 coverage. Aitken states he will be close to providing 24/7, but cannot all of the time with the cut back. Leake would like Council's input on this matter. Council would like the Chief to continue with the current schedule that does pay some overtime, as needed.

### 2002 Crown Victoria Police Cruiser

Motion to donate the 2002 Ford Crown Victoria to the Northern Virginia Cigarette Tax Board

**DISCUSSION:** *Aitken notes that this vehicle has been sitting around unused. It is not worth very much to sell and the Northern Virginia Cigarette Tax Board has helped us in many ways, most recently with the donation of 10 bullet proof vests. It is noted that the value of the vehicle is within the limits of the surplus policy.*

<b>RESULT:</b>	<b>ADOPTED [5 TO 0]</b>
<b>MOVER:</b>	Steve Aitken, Councilman
<b>SECONDER:</b>	Rebecca Bare, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy
<b>AWAY:</b>	Jay Tobias

**B. Treasurer's Report**

Council asks that the Clerk forward a budget vs. Actual report to council prior to the work session.

**C. Engineer's Report - Holly Montague****D. Town Planner's Report - Marchant Schneider****E. Building Department Report - Staff****F. Museum Report - Staff****8. Agenda Items****A. Haymarket Baptist Church - REZ20121106 Marchant Schneider, Town Planner**

Motion that the Town Council forward REZ20121106, Application to Amend the Zoning Map - Trustees of Haymarket Baptist Church, to a future meeting for further consideration and Council directs the Clerk to advertise a public hearing for the site plan waiver/exceptions for the Haymarket Baptist Church for April 1, 2013.

*8:20 PM Tobias returns to meeting*

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Katherine Harnest, Councilwoman
<b>SECONDER:</b>	Mary-Lou Scarbrough, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

**B. Bond Release - 15151 Washington Street Wood Village LLC, DbA Piedmont Tire & Auto**

Motion that the Town Council hereby release Letter of Credit #1945, in the amount of \$33,077.70, established by Union Bank of 37 Main Street, #102, Warrenton, VA 20186, held in the Town's favor for the performance of Site Plan #AFSP20110301, Wood Village, LLC for improvements to 15151 Washington Street, Piedmont Tire & Auto.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary-Lou Scarbrough, Councilwoman
<b>SECONDER:</b>	Katherine Harnest, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

**C. Zoning Text Amendment - Amend B1 Zoning Marchant Schneider, Town Planner**

Motion to instruct the Town Clerk to advertise for a public hearing for April 1, 2013 for consideration of a zoning text amendment to allow, as a special use, a funeral home in the B-1 Zoning District

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Katherine Harnest, Councilwoman
<b>SECONDER:</b>	Rebecca Bare, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

**D. Zoning Permit Applications**

Motion that the Town Council approve Zoning Permit #20130122 for Retail Sales Use to be located at 6590 Jefferson Street, in accordance with Section 58-177 (17) of the Town Code.

It is further moved that the Town Council approve Zoning Permit #20130130 for Retail Sales Use to be located at 6601 Jefferson Street, in accordance with Section 58-177(19) of the Town Code.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rebecca Bare, Councilwoman
<b>SECONDER:</b>	Jay Tobias, Vice Mayor
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

## 9. Citizens' Time II

*No public comment*

## 10. Closed Session

### A. Closed Session

Motions to enter into closed session pursuant to VA 2.2-3711 A(1) Town Manager position, potential candidates for consideration of the Town Manager position, and;

VA 2.2-3711 A(3) Real property lease negotiations with White Oak School, Xcellent Technology Solutions, Daytime Playtime, and Street Scape Property acquisitions

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Tobias, Vice Mayor
<b>SECONDER:</b>	Rebecca Bare, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

### B. Certification of the Closed Session

Motion certification that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rebecca Bare, Councilwoman
<b>SECONDER:</b>	Mary-Lou Scarbrough, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

### C. Council Directives

Direct the Town Clerk to schedule interviews for the Town Manager position for March 21st 7pm-9pm. This will also be a continuation meeting.

Direct the Town Clerk to schedule a budget work session at 7:00 PM on March 19th.

## 11. Councilmember Time

A. Steve Aitken

B. Rebecca Bare

She notes that she almost has the CIP complete and will have it ready for the budget work session on the 19th.

C. Katherine Harnest

Harnest informs Council that the staff is struggling with the new accounting system. There has been some consideration of going back to the prior system. Tobias comments that the new Town Manager will re-evaluate the new software and report back to Council.

Harnest also announces there is a CPR class this weekend; contact her if anyone is interested.

D. Mary Lou Scarbrough

E. Milt Kenworthy

F. James Tobias

G. David Leake

Tenant improvements were completed on suite 280 and that tenant has moved into the space.

**12. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Tobias, Vice Mayor
<b>SECONDER:</b>	Milt Kenworthy, Councilman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Submitted:

Approved:

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Jennifer Preli, Town Clerk\_\_\_\_\_  
David Leake, Mayor



# TOWN OF HAYMARKET TOWN COUNCIL

## WORK SESSION ~ Minutes ~

David Leake, Mayor  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Tuesday, March 19, 2013

7:00 PM

Council Chambers

A Work Session of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

called the meeting to order.

### 1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present, Mayor David Leake: Present.

### 2. FY 2014 Budget

### 3. Councilmember Time

- A. James Tobias
- B. Milt Kenworthy
- C. David Leake
- D. Mary Lou Scarbrough
- E. Rebecca Bare
- F. Katherine Harnest
- G. Steve Aitken

### 4. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Tobias, Vice Mayor
<b>SECONDER:</b>	Rebecca Bare, Councilwoman
<b>AYES:</b>	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Submitted:

Approved:

\_\_\_\_\_  
Jennifer Preli, Town Clerk

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David Leake, Mayor