

Town of Haymarket
15000 Washington Street, #100~Haymarket, VA 20169
Mayor Pamela E. Stutz
Monday, July 7, 2008

Meeting called to order at 7:00 p.m.

Mayor announces that the council must enter into closed session to discuss liaison appointments and the appointment of Vice Mayor.

Weir motions to enter into closed session pursuant to 2.2-3711

- A. Public bodies may hold closed meetings only for the following purposes: 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board

Shurn seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

Weir motions certification of the closed session, that the only items discussed were those noted in the motion to enter, Shurn seconds;

By a Roll Call Vote: Cole-Yes, Leake-Yes, Shurn-Yes, Edwards-Yes, Weir-Yes
Vazquez-Absent

Edwards motions to nominate John C. Cole as Vice Mayor for the Town of Haymarket, Leake seconds;

Leake-Yes, Cole-Yes, Shurn-Yes, Edwards-Yes, Weir-Yes
Vazquez-Absent

Cole motions to nominate David Leake as liaison and member of the Planning Commission, Edwards seconds;

Discussion: Weir, for the record, he doesn't believe Leake is qualified for this position at this time.

Leake-Yes, Cole-Yes, Shurn-Yes, Edwards-Yes, Weir-No
Vazquez-Absent

Cole motions to nominate Edwards as liaison and member of the Architectural Review Board, Leake seconds;

Leake-Yes, Cole-Yes, Shurn-Yes, Edwards-Yes, Weir-Yes
Vazquez-Absent

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Leake motions to appoint Shurn to be liaison to the Treasurer and Vazquez as liaison to public works, Edwards seconds

Leake-Yes, Cole-Yes, Shurn-Yes, Edwards-Yes, Weir-Yes
Vazquez-Absent

Mayor swears in John C. Cole as vice mayor;

Mayor swears in David M. Leake as PC member and liaison

Mayor swears in Susan E. Edwards as ARB member and liaison

Mayor swears in Linda Landwehr as PC member-term to run July 2008 - June 30, 2012

Mayor opens public hearing, turns over to Vice Mayor Cole, the record reflects that the Mayor recuses herself from Case #SUP20080527, she is employed by the applicant.

Special Use Permit Application Case #SUP20080527

Special Use Permit for a temporary classroom trailer for Saint Paul's Church. Vice Mayor asks if anyone has questions. None

Coke Wittrock summarizes the application on behalf of the applicant and that all the information is included in the packets.

Weir asks if this project will be done in phases. Mr. Wittrock answers yes, two phases.

Covered walk-way goes with phase II? Answers yes.

Father David talked to the PWCSA and there is water on Fayette Street and that hook up is available to them.

Landwehr confirms dimensions as 28' x 76' for the trailer. Landwehr would like the Town Engineer to report in writing her comments.

Landwehr

8:10 opens PC meeting PC. SUP for a temporary classroom trailer at Saint Paul's

1st Call

2nd Call

3rd Call -Father David thanks the board and feels this is a benefit to the community as a whole both inside and outside the Town. Thanks the Council for this opportunity and requests a favorable vote from the Commission. He feels the gravel lot is a greenway for the storm water and would like to not pave the lot.

Opposed:

1st Call-Maria Turner-She is not necessarily against the application, but she does have some issues. She is concerned with the trailer being so close to the building and accessibility for fire and rescue to access the kitchen area of the main building. She is concerned about traffic patterns. She has seen the caretakers of the children have been parked at the old post office. She is concerned with the narrowness of Fayette Street. She would appreciate a good faith effort on the part of the church to close the end of Fayette.

2nd Call

3rd Call

Landwehr closes the public hearing and open the regular meeting. She notes that a withdraw the previous motion that approved the Special Use Permit for Saint Paul's Teaching the Basics is necessary.

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Landwehr motions to withdraw the approval of the Special Use Permit Application, Case #SUP20080527, Gillin seconds;
Gillin-Yes, Ivancic-Yes, Landwehr-Yes, Leake-Abstain

Gillin is concerned with the storm water drainage. He feels we need some engineer review. Safety is a concerned to him. Ivancic would like to hear the Town Engineer's comments and she is concerned with lighting.

Wittrock understand the concerns of traffic and reminds that there will be 26 parking spaces. Landwehr asks that the applicants come to the PC meeting next Monday.

Landwehr motions to continue the discussion at the regular PC meeting next Monday night, Gillin seconds;
Ayes: 4
Nays: 0
Absent: Graham

Landwehr motions to close the Planning Commission meeting at 8:22, Ivancic seconds;
Ayes: 4
Nays: 0
Absent: Graham

Vice Mayor opens the Town Council public hearing for Case #SUP20080527 for a special use permit application for a temporary classroom trailer at Saint Paul's Church.

Cole asks for those in favor of the SUP

1st Call

2nd Call

3rd Call

Opposed

1st Call

2nd Call-Tobias asks about fees and if they've been paid

3rd Call

Cole would like the Town Manager to get in contact with Engineer and get her comments in writing.

Public hearing closed.

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Mayor calls the regular meeting to order

Citizens' Time

David Brooks

14938 Greenhill Crossing Drive

He states he is here in his role as Greenhill Crossing President

He invites all to attend the July 28, 2008 HOA meeting at Greenhill Crossing clubhouse, all materials should be delivered to the board of directors 1 week in advance of any meeting. He is requesting that all communication from the Town go straight to all board members at Board@Greenhillcrossing.com Brooks submits letter to the Town and requests clarification regarding financial and property issues between the Town and the Greenhill Crossing Home owners' association referenced by Councilman Leake.

Maria Turner-Fayette Street

She wishes the Town would become more aware of things going on around and outside the Town. Asks if the Town is aware that there is an historic bike path from Leesburg to Haymarket.

Roberta Ainsely-Jefferson Street

Mentioned a 2nd speed bump on Jefferson Street. There is no walking access to somerset nor for them to come to Town. We need to facilitate some type of bridge over the creek.

Shuryn motions to approve the June 2, 2008 2 minutes, Weir seconds;

Ayes: 2

Nays: 0

Absent: Vazquez

Abstain: Leake, Cole, Edwards

Appraisal services for Phase II Street-Scape

Town Manager sent out an RFP for appraisals services. He worked with VDOT to make sure it was ok to award the bid since only one company put in a bid. VDOT has given approval on our bid process. The appraiser can complete this process in 45 days.

Weir moves to approve the contract for appraisal services, Edwards seconds;

Cole asks about budget, Town Manager responds that we do have the budgeted line item.

Leake-Yes, Cole-Yes, Shuryn-Yes, Edwards-Yes, Weir-Yes

Cole motions to add Alexandra's Keep Site and Subdivision Plan to the agenda, Weir seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

Cole motions to forward Alexandra's Keep Site & Subdivision Plan to the Planning Commission for their review and recommendation, Weir seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

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Leake motions to approve the business license application for Caitlin Construction and Cupcake Heaven, Edwards seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

Comprehensive Plan

Planning Commission is formally presenting the plan to the Town Council. The Planning Commission has approved the Plan.

Weir motions to authorize the advertising of a public hearing for the Comprehensive Plan, draft 18.0 for August 4, 2008, Cole seconds;

Roll Call Vote: Leake-Yes, Cole-Yes, Shuryn-Yes, Edwards-Yes, Weir-Yes

Absent: Vazquez

**Mayor ask that the Town Attorney research the matter of placing a person's name or business name into the comprehensive plan.

Centex conservation bond release

Town Manager reminds council that we can notify Haymarket Station HOA of this proposed conservation bond release on August 4, 2008

Cole motions to add the Centex Conservation bond release to the August 4, 2008 agenda, Edwards seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

Daffan Bond Release

There are three bonds. Landscaping for \$30,794, E&S for \$4,875; and performance for \$158,519 Lowery comments that everything is satisfied on the site.

Weir Motion to release Daffan Bonds, \$4875, \$30,794, \$122,850 for a total of \$158,519 for the Fosters building project (4400 Costello Way), Cole seconds;

Leake-Yes, Cole-Yes, Shuryn-Yes, Edwards-Yes, Weir-Yes, Vazquez-Absent

Cole motions to give signature authority to David Leake, Susan Edwards, & Susan Shuryn for all accounts held by the Town, Leake seconds;

to include the employee benefit account and that two signatures are required

Leake-Yes, Cole-Yes, Shuryn-Yes, Edwards-Yes, Weir-Yes, Vazquez-Absent

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Treasurer's Report

Treasurer would like to start working on the budget in August. He will coordinate with Councilwoman Shuryn

Police Report

Sergeant goes over officer scheduling.

Town Manager Report

Talks about early budget session. He would like to start setting goals early.
TM comments that we are settled in at the PD and thinks we should stay there, he would like to get council's approval on staying at the PD.

Zoning Compliance-4 went out and 3 have communicated.

VRE is working on an alternative feasibility study.

**Council would like copies

Cole motions to add the issue of having the museum as an absentee ballot voting place to the agenda, Leake seconds;

Ayes: 5

Nays: 0

Absent: Vazquez

Electoral Board is asking for use of the museum for absentee voting for a period 30 days prior to the national election.

Cole motions to approve the use of the Museum for absentee voting during the month of
October 6- November 6, Weir seconds;

Leake-Yes, Cole-Yes, Shuryn-Yes, Edwards-Yes, Weir-Yes, Vazquez-Absent

Mayor

She discusses the "Journey through hallowed ground." The Town has met with these people and we are aware of the bike path.

Mrs. Ainsley

She believes that VDOT said no to two speed bumps. Jefferson Street walking trail would be great.

Mayor asserts that the financial and property issues raised by Mr. Brooks during citizen's time are issues between the Greenhill Crossing residential and commercial associations and do not involve the Town. Mayor commits to attending the next meeting of the Greenhill Crossing HOA to elaborate.

**Legislative changes ordinance draft for August agenda.

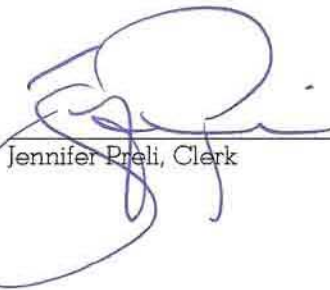
Weir motions to adjourn the regularly scheduled meeting of July 7, 2008, Shuryn seconds;

Ayes: 5

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Nays: 0
Absent: Vazquez

Submitted:



Jennifer Preli, Clerk

Approved:



Pamela E. Stutz, Mayor