

Town of Haymarket Town Council
15000 Washington Street, #100, Haymarket, Virginia 20169
Mayor Pamela E. Stutz
Monday, December 07, 2009

Mayor Stutz calls the Town Council meeting to order at 7:03 p.m.

Mayor asks Planning Commission Chair, David Leake, to open the Planning Commission public hearing

Roll Call: Graham, Ivancic, Leake
Absent: Landwehr & Scarbrough

For the record, the Mayor would like it understood that this is one public hearing, joint with the Planning Commission; Mayor calls the Town Council's public hearing to order

Town Planner, Marchant Schneider, gives an overview of the application for a special use permit for a state licensed contractor to be located at 6612 James Madison Highway, Arctic Sun Heating and Air Condition in the I-1 District

In Favor
1st Call
2nd Call
3rd Call

Opposed
1st Call
2nd Call
3rd Call

Graham motions to close the public hearing, Ivancic seconds;

Ayes: 3

Nays: 0

Absent: Scarbrough & Landwehr

Chairman Leake calls the Planning Commission meeting to order

**Graham move forward SUP #20091005 for Arctic Sun Heating & Air to the December 14, 2009
Planning Commission Agenda for further discussion;**

Ayes: 3

Nays: 0

Fauquier Bank

Ivancic motions to add Fauquier Bank Sign Application to tonight's agenda, Leake seconds;

Ayes: 3

Nays: 0

**Planning Commission meeting still open

Public hearing Town Council Caboose Enhancements

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In favor
1st Call
2nd Call
3rd Call

Opposed
1st Call

Clerk reads aloud email from Linda Landwehr opposed to this grant application (attached to minutes)

Citizen's Time

None speak

**Cole motions to approve the minutes of November 2, 2009, Edwards seconds;
Discussion: Weir has comments on the minutes, but does not have his mark-up copy, Weir
asks for the minutes to be deferred to January
Motion fails, minutes deferred**

**Clerk to send a copy of the minutes to council

Code Ordinance Changes

**Cole motions to adopt the new code ordinance amendments dated October 6, 2009, Leake
seconds;**

Roll Call: Edwards-yes, Leake-Yes, Cole-Yes, Weir-Yes

Cole motions to approve the amendments to the sign ordinance, Edwards seconds;

Discussion: Section 58-346, Item 4, top of page 13, strike

Amend the motion to allow the correction

Roll Call: Edwards-yes, Leake-Yes, Cole-Yes, Weir-Yes

**Planning Commission can now vote on the Fauquier Bank matter, the new sign ordinance is in effect.

PC meeting is still open

**Graham motions that the Planning Commission approve two individual letter signs and one
directional sign as described on the certificate of appropriateness application for the
Fauquier Bank dated November 18, 2009, and associated sign materials dated November 16,
2009. The application is in accordance with Sections 58-343(b)(5), 58-343(b)(9), and 58-
343(11) of the zoning ordinance, Ivancic seconds;**

No Discussion

Roll Call Vote: Graham-Yes, Leake-Yes, Ivancic-Yes

Absent: Landwehr & Scarbrough

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Leake motions to adjourn the special meeting of the Planning Commission, Graham seconds;

Ayes: 3

Nays: 0

Absent: Landwehr & Scarbrough

Fauquier Bank Sign Application

Town Planner comments that this application meets the new sign ordinance

Edwards motions that the Town Council approve two individual letter signs and one directional sign as described on the certificate of appropriateness application for the Fauquier Bank dated November 18, 2009, and associated sign materials dated November 16, 2009. The application is in accordance with Sections 58-343(b)(5), 58-343(b)(9), and 58-343(11) of the zoning ordinance, Leake seconds;

No Discussion

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Yes

Cole motions that the Town Council deny "Quarles Center, Preliminary Concepts, Shopping Center Sign Designs" dated August 25, 2009, based on the following findings:

- a. The Town Analysis of the Quarles Center Sign Plan dated September 21, 2009, revised September 30, 2009, indicates the sign plan proposes signs which are in excess in the number, height, and size permitted by the sign ordinance.
- b. The sign plan proposes sign illumination (internal) that is not permitted by the sign ordinance.
- c. Two tenants identified on the sign plan (CVS and The Fauquier Bank) have requested to have signage reviewed independent of the sign plan. The sign plan has not been revised to indicate this change

Edwards seconds;

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Yes

Weir motions to enter into closed session 2.2-3711 A(1) appointment of two members to town council, named town employee or town personnel situation
(7) consultation for receiving legal advice from the Town Attorney on a matter requiring specific legal advise, namely the manner in which public funds are to be appropriated

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Yes

Cole motions certification of the closed session that the only items discussed were those noted in the motion to enter, Edwards seconds

Edwards-Yes, Leake-Yes, Cole-Yes, Stutz-Yes, Weir-Yes

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Appointment of new Council Members

Cole thanks all who put in for the council positions. Council encourages the five applications who were not chose to serve in other public service.

**Cole motions to appoint Milt Kenworthy & Mary Lou Scarbrough through June 2010 to the
Town Council. They will fill the vacancies of Susan Shuryn & Oswald Vazquez
No Discussion**

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Yes

Swearing ceremony of Milton Kenworthy by Bob FitzSimmonds, Deputy Clerk of the Circuit Court

**Cole motions to appropriate up to \$5,000 to be taken from the meal's tax funds, for the
purchase of the Season's Greetings light pole banners, Edwards seconds;**

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Abstain

**Cole motions that the Haymarket Town Staff be awarded time of a day off on Christmas Eve
and a day off on New Years eve without being charged any annual leave**

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Weir-Yes

Town Manager's Report

- **Street-scape**
negotiations are ongoing with the property owners
- **Crosswalks**
paving has been done, street-print has not been installed. They installed the wrong stamp, they will correct before the holiday
**Mayor asks Treasurer to investigate the franchise tax
- **Town Center Property**
The initial repair and improvement budget was \$101,000 for FY 2010. 15026 Washington Street, leaves us with a balance of \$71,000 to do any improvements. One tenant does want some painting. Mayor would like us to look at the parking lot area by the Very Thing

Mayor asks where VDOT is at with fixing the drain that goes across Jefferson Street from the Town Center property to Red House property. The Town Manager responds that these kinds of improvements are on hold, due in part by both state budget cuts and the delay of the Kennedy purchase of the Town Center Property.

Town Manager announces that the Town is participating in "Coats for Kids" again this year. This is running through January 2010. **post needed sizes on the web site.

**post that the town offices will be closed on Christmas and New Years Eve

Police Report

There were several signs that were vandalized in Greenhill Crossing. Police are working with the HOA on the identity of the perpetrator(s).

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Treasurer's Report

The first business symposium was held, they had an SBA representative, an Attorney in that is located in the Town, a Town CPA, final bill will be \$240/\$250 range. BB&T would like to get involved in the next symposium.

The draft audit has been received. We were dinged on some interesting points. Please feel free to review and make comments

January 9 @ 10 a.m. Budget/CIP

****Council should give their top 3 "wish list" items for Capital Improvements with narrative, why is this important by December 21.**

****Make list available on the web site.**

****Clerk to do an article on the web site regarding grants, explain grants**

Regional food pantry

25 families were fed thanksgiving dinner. We need food our shelves are empty. ****pass the word**

Annexation

Mayor has had long discussions with Stirrup on this matter. She suggested that the council pass a resolution to annex our "1-mile" radius.

****Set for January agenda**

Weir asks if it makes more sense to go for something more palatable for the county.

****Mayor and Weir to come up with the map**

Weir

Delegate Marshall was at Stirrup's Town Hall meeting. They gave the doom and gloom for budget, tough choices for the county ahead.

Edwards

Battlefield vs. Lake Braddock football game is 21-21 and going into overtime

Kenworthy

Thanks the current council for appointing him

****closed session for acquisition of properties**

**Cole motions adjourn the regularly scheduled meeting of the Haymarket Town Council of
December 7, 2009, Edwards seconds;**

Ayes: 5

Nays: 0

Submitted:

Approved:

Jennifer Preli, Town Clerk

Pamela E. Stutz, Mayor