



# Haymarket Day 2021 Parade

## October 16, 2021

### “Spook-tacular”

**Application & Agreement**  
Parade Start Time: 10:00 AM - 11:00 AM  
Parade Lineup Time: 8:30 AM - 9:30 AM  
**Rain or Shine**

Parade Registration Fee is \$25.00. Town Businesses and Haymarket Day Vendors (already purchased a vendor booth) are **FREE**. The application and agreement are due no later than August 27, 2021. Participants will not be accepted after that date. Space is limited and once the parade is full, applications will not be accepted.

#### For Office Use Only

- Vendor
- Cash
- Check
- Credit

**Note:** If paying by credit card, please do **NOT** write your credit card information on this form. Please check here that you are paying by card, and the office will notify you.

Unit: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Contact person day of parade if different: \_\_\_\_\_

Email Address (mandatory): \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Will music be part of your procession? \_\_\_\_\_

Please list any vehicles/animals/equipment/special details involved in your group's units: \_\_\_\_\_

Comments for the Announcer: *(We reserve the right to edit)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Detailed information about your parade placement, staging location & times will be provided to the contact person listed by October 8, 2021. Please note: This year's theme is **Spook-Tacular**. Please incorporate this theme into your floats and those members walking in the parade. **All vehicles must be decorated and be in line by 9:30am to be included.***

**This form must be submitted electronically to the Parade Coordinator,**

**Emily Huffman, ehuffman@townofhaymarket.org**

## Town of Haymarket Parade Participation Agreement

The goal of the Town of Haymarket Parade is to provide an annual celebration that Builds community spirit and promotes Haymarket as an inclusive and friendly community. To do that, the Parade must be both entertaining and safe for all participants and spectators, but especially children. As a result, it is necessary to have basic rules that govern the event, which the Town will enforce as set out below.

**All Parade Unit Applications must include this agreement, signed by an authorized group leader.**

**Please carefully read the rules and regulations.**

1. The Town of Haymarket has the right to establish the Parade theme, determine the number of entries, select and reject participants at its sole discretion, and control Parade operations on the day of the event. All participants must be approved in advance by the Town and participate through an approval unit. All participants will promptly and completely follow the direction of the Town's Parade Coordinator.
2. All entries must represent a business or an organized community, neighborhood or other non-profit group. Each Parade Unit must be properly identified by a sign or banner carried by a walker or mounted on the front of a vehicle.
3. **The Parade is primarily to be viewed by children. All entries must be kid-friendly and contribute to the overall theme of the Parade. No profanity, obscenity, or smoking will be permitted in the Parade at any time.**
4. **Parade entries must be costumed/ designed in a way that is appropriate to the "Spook-tacular" theme of the 2021 Parade. All participants in a Unit must contribute to the theme. All vehicles in the parade must be decorated.** Units whose participants have existing uniforms (such as Scouts, fire/rescue, bands or veterans) may march in these uniforms. Appropriate Unit themes include but not limited to Halloween costumes, spooky characters, pumpkins, and other fall related spooky items.
5. **For safety reasons, Parade participants MAY NOT THROW ANY ITEM during the Parade including, but not limited to balloons, candy, flowers, toothbrushes, leaflets or promotional items. Distribution may only be hand-to-hand.**
6. All Units are required to maintain a forward motion at a Parade pace. Performances must not impede the flow of following Units in the Parade.
7. Vehicles that are not an integral part of carrying out a Unit's Parade theme may not accompany the Unit along the Parade route. Adults carrying other items for participants must walk behind spectators along the route. All walkers must be in uniform or dressed to match the theme of the Unit and the theme of the Parade.
8. **NO ADDITIONAL** equipment or vehicles will be accepted the day of the event.

**All participants must in line and ready by 9:30AM.**

9. Drivers must operate equipment and vehicles in a safe, courteous, and responsible manner. **Semi trucks are NOT PERMITTED in the parade.**
10. Political Parade participants are limited to current local, county and state elected officials and candidates who have filed the statement of qualification required by state law. As with all other Units, the costumes and decorations of a political participant must follow the theme of the Parade and be entertaining to the total audience, which includes children.
11. **Failure to comply with these rules will result in disqualification of the sponsor, responsible person, and/or participants from future parades. If a Parade participant's behavior presents a safety risk, the Town may immediately eject that participant from the Parade. Adult participants in the Parade are responsible for the behavior of children in their Unit and the Town will require an adult participant to accompany any child ejected from the parade.**



# Town of Haymarket Parade Participation Agreement

I, \_\_\_\_\_, an authorized representative of \_\_\_\_\_  
(Print name) (Print name of Unit)

do hereby agree that the Unit I represent, and all of its members/representatives who participate in the Town of Haymarket Parade, will abide by the terms of this Participation Agreement. I further agree that failure to abide by this agreement may result in removal from the Parade formation and/or not being accepted for participation in future Parades. I hereby commit my Unit to participate in the Haymarket Day Parade on October 16, 2021. I understand I will receive detailed information regarding our participation from the Parade Coordinator prior to the event, via email only. By signing below, I/We agree and understand that the Town of Haymarket is not liable for injury to persons participating in the Parade, or spectators, nor is the Town liable for damage to vehicles and personal property. Further, we have reviewed the information provided by the Town regarding the Parade, including but not limited to the rules and policies set forth in the Parade Participation Agreement and agree, if we participate, to comply with them as prescribed, and to indemnify and hold the Town of Haymarket, as well as its officers, agents and employees, harmless from any and all liability arising from our participation in the Parade.

*(Please initial here)*

\_\_\_\_\_ I further agree and understand that we may not throw any item during the Parade including, but not limited to balloons, candy, flowers, leaflets or promotional items.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Office Use Only –RECEIPT of Payment and Signed Agreement for Parade Participants

Date Received: \_\_\_\_\_ Payment Received: \_\_\_\_\_

Announcer Description Received: \_\_\_\_\_ Agreement Signed: \_\_\_\_\_

Application approved by: \_\_\_\_\_

**POSITIONS IN PARADE WILL BE ANNOUNCED BY OCTOBER 8, 2021**