

**Town of Haymarket
Architectural Review Board
15000 Washington Street-Haymarket, VA 20169
Wednesday, July 20, 2011 ~ 7:00 pm
Chair Pamela Swinford**

AGENDA

Pam Swinford, Ellie Ivancic, Mary Lou Scarbrough, Ken Luersen, and John Parham, Architect

Swearing in of Ken Luersen

Call to Order

Roll Call

Citizens' Time

Minutes

May 18, 2011

June 15, 2011

Certificate of Appropriateness & Construction Permit Application (where required)

6646 Hunting Path Road – Mearse - Deck

New Business

By Laws

Old Business

**Town of Haymarket
Architectural Review Board Meeting
Chair Pamela Swinford
15000 Washington Street, Haymarket, Virginia 20169
May 18, 2011 - 7:00pm**

Commissioners: Pamela Swinford, Ken Luersen, Ellie Ivancic, Mary Lou Scarbrough, and John Parham, Architect

Chair Swinford calls the meeting to order at 7:02pm.

**Roll Call: Parham, Luersen, Swinford, Ivancic
Scarbrough Absent.**

Citizen's Time:

None

Announcements:

None

Luersen motions to approve the minutes of April 27, 2011. Swinford seconds. Parham abstains, as was absent.

Ayes: 3

Nays: 0

Abstain: 1

Absent: 1

Motion carries.

Certificates of Appropriateness

15026 Washington Street – Daytime Playtime sign.

Ivancic motions to approve the Certificate of Appropriateness/Zoning Permit Application for Daytime Playtime, 15026 Washington Street, Individual letter sign. Luersen seconds.

Ayes: 0

Nays: 4

Absent: 1

Motion denied.

ARB wants more information on the signage. Materials? Depth of letters? And would like to see a border around the backboard. Applicant was not present.

New Business:

JB III Building – Request for Bond Release.

The ARB members met with the building owner, Bill Galbraith, and went over the list that ARB originally made in order to release the Bond. All items have been complied with. And those that could not be complied with, are understood.

The ARB approves the releasing of the Bond for the JB III building at 15100 Washington Street, as it is in compliance with the original Certificate of Appropriateness, and all action items requested by the ARB previously have been met.

Ayes: 4

Nays: 0

Absent: 1

Motion carries.

Town of Haymarket
Architectural Review Board Meeting
Chair Pamela Swinford
15000 Washington Street, Haymarket, Virginia 20169
May 18, 2011 - 7:00pm

Old Business:

Historic Overlay District.

ARB's concern is still Madison Street. It needs to be added in the Historic Overlay. What about Industrial? That shouldn't be given up. Also, it is possible that HOA's can dissolve. Something to consider. Do the new developments, Alexandra's Keep and Sherwood Forest have HOA's? Does the Town have a requirement that new developments must have an HOA? Clerk to check.

Swinford will write up something to present to the Clerk for the next Town Council meeting on June 6, 2011, on behalf of the ARB.

Gray House/Hulfish House:

The Town Clerk found some information for the ARB, regarding possibility of selling the property for a small amount, placing a bond on it, and that it has to be restored back to it's historic value. Place an easement on it, and release the bond. The Town no longer owns the property, and the house is back to it's original historic place. The Town Manager will talk with the Town Attorney to see if this is a possibility. This would generate revenue as well if it becomes a retail store. We are the keepers of the historic integrity of the Town. This is something that needs to be considered.

Swinford motions to adjourn the meeting at 7:51pm. Luersen seconds.

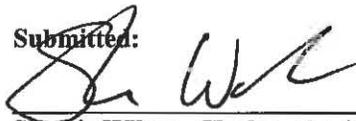
Ayes: 4

Nays: 0

Absent: 1

Meeting adjourned.

Submitted:



Sherrie Wilson, Clerk to the ARB

Approved:

Pam Swinford, Chair

**Town of Haymarket
Architectural Review Board Meeting
Chair Pamela Swinford
15000 Washington Street, Haymarket, Virginia 20169
June 15, 2011 - 7:00pm**

Commissioners: Pamela Swinford, Ellie Ivancic, Mary Lou Scarbrough, and John Parham, Architect

Chair Swinford calls the meeting to order at 7:03pm.

**Roll Call: Parham, Swinford, Scarbrough
Ivancic Absent.**

**Citizen's Time:
None**

**Announcements:
None**

Swinford motions to defer the minutes of May 18, 2011 to the July meeting. Scarbrough seconds.

Ayes: 3

Nays: 0

Abstain: 0

Absent: 1

Motion carries.

Certificates of Appropriateness

Scarbrough motions to approve the Certificate of Appropriateness/Zoning Permit Application for Daytime Playtime, 15026 Washington Street, Individual letter sign. Swinford seconds. The letters will be attached with adhesive, not nails or screws.

Letters are six inches high.

Ayes: 3

Nays: 0

Absent: 1

Motion carries.

Scarbrough motions to approve the Certificate of Appropriateness/Zoning Permit Application for Ala Carte, 6608 James Madison Highway, for the painting of the building, an awning over the front door, and two wall signs. Swinford seconds. The building will be painted similar to Chamber White and a white wash. The awning will be black and cream striped.

Ayes: 3

Nays: 0

Absent: 1

Motion carries.

Swinford motions to add to the agenda a Certificate of Appropriateness for a hanging sign for DeGrasse Dance Studio.

Scarbrough seconds.

Ayes: 3

Nays: 0

Absent: 1

Motion carries to add to the agenda.

**Town of Haymarket
Architectural Review Board Meeting
Chair Pamela Swinford
15000 Washington Street, Haymarket, Virginia 20169
June 15, 2011 - 7:00pm**

Scarbrough motions to approve the Certificate of Appropriateness for a hanging sign at 15125 Washington Street, DeGrasse Dance Studio, as it conforms with current signage to that building. Swinford seconds.

Ayes: 3

Nays: 0

Absent: 1

Motion carries.

New Business:

Old Business:

Swinford did attend the Public Hearing on the Historic Overlay redistricting. Presented what the ARB had discussed, that they preferred it did not change at all, but not opposed to taking out the areas that have HOA's. But HOA's can dissolve with a vote. It will go before the Town Council on July 5th for the vote.

The partial demo of the gray house. It appears the structure is more sound than the Red Rooster. Marchant will be looking into possibilities from other jurisdictions, on how they handled either selling or renting it out.

Swinford motions to adjourn the meeting at 7:31pm. Scarbrough seconds.

Ayes: 3

Nays: 0

Absent: 1

Meeting adjourned.

Submitted:

Approved:

Sherrie Wilson, Clerk to the ARB

Pam Swinford, Chair



ZONING PERMIT / CERTIFICATE OF APPROPRIATENESS

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing.

PERMIT #: ZP 2011 0616

ZONING ACTIVITY: New Construction Alteration/Repair Addition
(Check all that apply) New Tenant/Use Change of Use Relocation

PROPOSED USE: Deck Size (Sq. Ft./Length) of Construction: 252

SITE ADDRESS: 6646 Hunting Path Rd. Parcel ID #: _____

Subdivision Name: Longstreet Commons Lot Size: _____

Zoning District: R-1 R-2 B-1 B-2 I-1 C-1 Site Plan Required: Yes No

Special Use Permit Required: Yes No Homeowners Association (HOA) Approval: Yes No

Off-street Parking: Spaces Required: _____ Spaces Provided: _____

Brief Description: 14' x 16' Deck - Pressure Treated Wood

Supporting Documentation Provided (attached): Plat Plan Specification Sheet Photograph(s)

PERMIT HOLDER INFORMATION			PROPERTY OWNER INFORMATION		
<u>Craig Contracting, Inc</u>			<u>Eric Mearse</u>		
Name			Name		
<u>628 Marlboro Rd.</u>			<u>6646 Hunting Path Rd.</u>		
Address			Address		
<u>Stephens City, VA</u>	<u>22655</u>		<u>Haymarket, VA</u>	<u>20169</u>	
City	State	Zip	City	State	Zip
<u>540) 869-4333</u>	<u>CraigSundecks@</u>	<u>aol.com</u>			
Phone#	Email		Phone#	Email	
<p>I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architecture Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.</p>					
<u>Nichelle Dalley</u>			_____		
Applicant Signature			Property Owner Signature		

OFFICE USE ONLY
Date Filed: 6-16-11 Fee Amount: 50.00 Date Paid: 6-30-11 PERMIT #: ZP 2011 0616

Date to ARB: 7-20-11

OFFICE USE ONLY

PERMIT #: ZP 20110616

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

ARCHITECTURAL REVIEW BOARD CHAIR: _____
SIGNATURE PRINT

CONDITIONS: _____

Date to PC: 7-11-11

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

PLANNING COMMISSION (where required): Rebecca Bare Rebecca Bare
SIGNATURE PRINT

CONDITIONS: 58.15 B

Date to TC: _____

APPROVED DISAPPROVED TABLED UNTIL: _____ DEFERRED UNTIL: _____

TOWN COUNCIL (where required): _____
SIGNATURE PRINT

CONDITIONS: _____



Date: 6-16-11

Permit #: WB02

Construction Permit Application

Cost of Construction: \$ 6,300.00

Address where work is to be done: 6646 Hunting Path Rd.

Scope of Work: Build Deck 14' x 16'

Current Zoning (check one) R1 R2 B1 B2 I1 C1

<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Existing Construction
<input checked="" type="checkbox"/> Residential (Square Feet per floor) <u>224</u>	<input type="checkbox"/> Addition
<input type="checkbox"/> Commercial	<input type="checkbox"/> Alteration
<input type="checkbox"/> Industrial	<input type="checkbox"/> Repair
<input type="checkbox"/> Educational	<input type="checkbox"/> Tenant Layout (Square Footage) _____

PERMIT HOLDER INFORMATION <u>Craig Contracting, Inc</u> <small>Name</small> <u>628 Marlboro Rd.</u> <small>Address</small> <u>Stephens City, VA 22655</u> <small>City State Zip Code</small> <u>540) 669-4333</u> <u>craigsundecks@aol.com</u> <small>Phone # Email</small>			PROPERTY OWNER'S INFORMATION <u>Eric Mearse</u> <small>Name</small> <u>6646 Hunting Path Rd.</u> <small>Address</small> <u>Haymarket, VA 20169</u> <small>City State Zip Code</small> <small>Phone # Email</small>		
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Type of Improvement:

Type of Construction: SB

Use Group of structure: R4

Code and year which designed under: Local

Lien Agent: (Required by state law for all permits issued for all new residential and commercial construction). Applications must **EITHER** furnish the lien agent's information or sign under **not designated**.

Name of lien agent: _____ Sign below if lien agent is not designated:
Address: _____
City/State/Zip: _____
Phone: _____ Signature

BUILDING CONTRACTOR INFORMATION				
Craig Contracting, Inc.	628 Marlboro Rd.	Stephens City, VA	22655	
Name	Address	City	State	Zip
	2701-033-009	A		
	DPOR License # (Copy must be submitted)	Class		
Brief description of work to be performed				
Build Sundeck 14' x 16'				

All components of submission requirements must be met before the application can be accepted and scheduled for review/hearing. Incomplete applications will not be processed.
Requirements: Submit three copies of all applicable plans (sites, foundation, floor, electrical, plumbing, mechanical, cross sections, elevations, etc.) and Application for Certificate of Appropriateness for Architectural Review Board (if work is visible from the street).

Certification

I certify that I have the authority to make the foregoing application, that the information given is correct and that all construction will comply with the VUSBC. Also, the person identified above as the permit holder is the responsible party for compliance with the VUSBC and all applicable ordinances. I request that after all of the work under this permit has been completed, all required inspections are performed and approved, all fees have been satisfied that a Certificate of Use and Occupancy be issued.

Print Name: Michelle Dolly
Signature: Michelle Dolly
Date: 6-16-11
Phone: (540) 869-4333
Email: CraigSundecks@aol.com

- Title: Owner
 Contractor
 Authorized Agent
 Other

APPLICATION ROUTING

	Date	Approved	Comments
Construction Permit Application Submitted	6-16-11	✓	
Submitted to Planning Commission	7-11-11	✓	
COA Submitted to ARB (if required)	7-20-11		
Submitted to Council (if required)			
Submitted to Building Official	6-17-11	✓	
Submitted to Health Dept (if required)			

FEES:

Plan Review \$ _____ Inspections \$ 125.00 Additional Plan Review \$ _____
 State Surcharge \$ 2.50 Application Fee \$ _____ Total Fees \$ 127.50

Permit submitted to:

Sherric Wilson

Title:

Deputy Clerk

For Building Official Use:

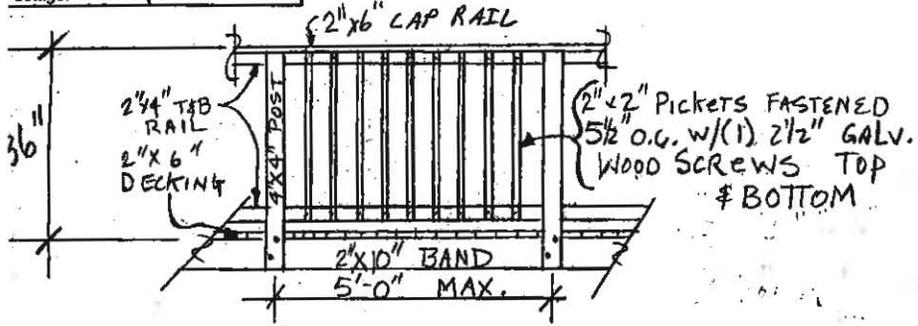
Date Construction Permit Application Approved: Jul 6/22/11

Initials of Person issuing Permit: fw

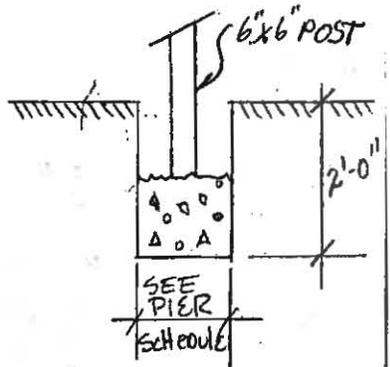


Craig Contracting Inc. 690-5760

Date:	Drawing Number:
square footage:	



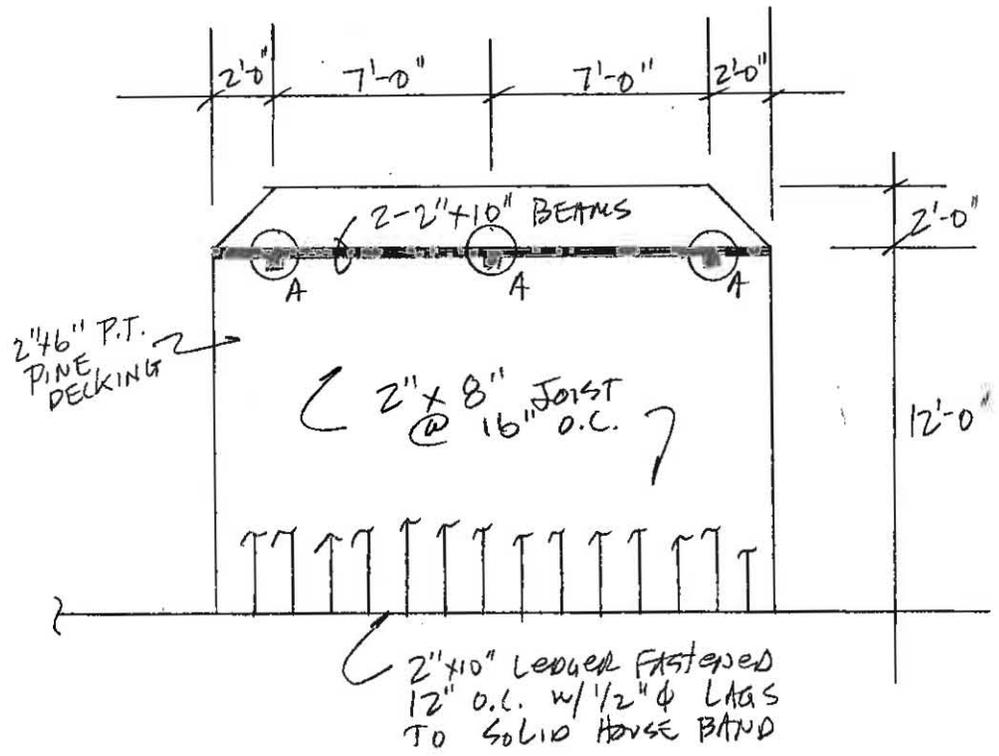
HANDRAIL SECTION

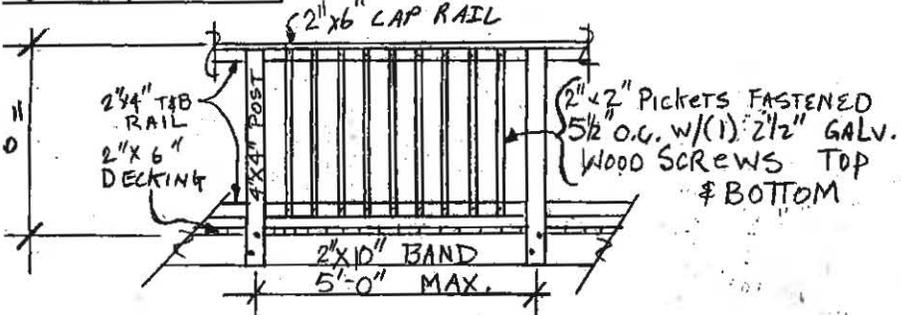


PIER SECTION

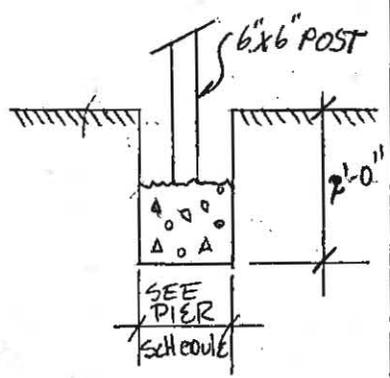
PROJECT: ERIC MEARSE
 ADDRESS: 6646 HUNTING PATH RD.
 HAYMARKET, VA 20169

PIER SCHEDULE	
PIER:	DIMENSIONS:
A	FOOTING: 18" Ø
	COLUMN: 6" x 6"
	FOOTING:
	COLUMN:





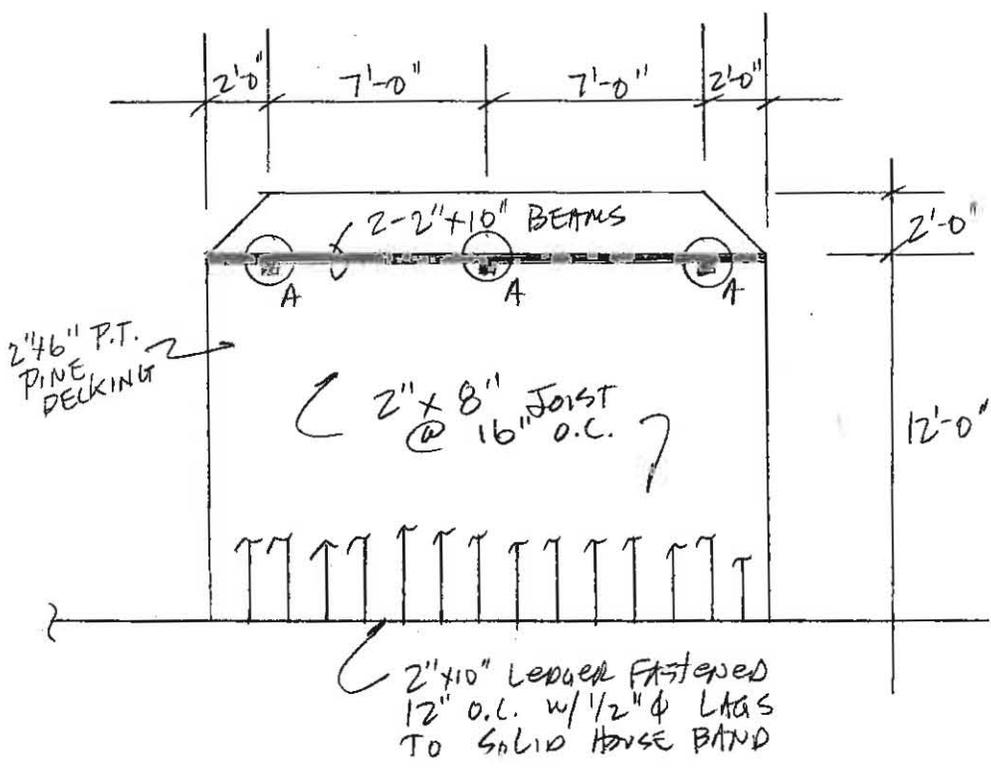
HANDRAIL SECTION



PIER SECTION

PROJECT: ERIC MEARSE
 ADDRESS: 6646 HUNTING PATH RD.
 HAYMARKET, VA 20189

PIER SCHEDULE	
PIER:	DIMENSIONS:
A	FOOTING: 18" Ø COLUMN: 6" x 6"
	FOOTING: COLUMN:
	FOOTING: COLUMN:
	FOOTING: COLUMN:
	FOOTING: COLUMN:



DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
COMMONWEALTH OF VIRGINIA

EXPIRES ON
10-31-2012

9960 Mayland Dr., Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

NUMBER
2701 033009A

BOARD FOR CONTRACTORS
CLASS A CONTRACTORS LICENSE
CRAIG CONTRACTING INC
628 MARLBORO ROAD
STEPHENS CITY VA 22655



CLASSIFICATIONS BLD

Gordon N. Dixon
Gordon N. Dixon, Director

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