



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Interested Parties  
**From:** Emily Kyriazi, Town Manager  
**DATE:** October 26, 2023  
**Re:** Haymarket Town Park Streetscape Improvements Project  
Invitation to Bid - IFB No. 2023-01 Addendum 1

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Please find below a summary of the questions received and discussed during the mandatory pre-bid meeting held 10/23/2023.

1. Can you please forward the footer design for the light pole.
  - See attached detail.
2. Is the contractor required to bring power to these light poles? If so, please clarify what the requirements are for this such as conduit runs, wire and where to bring power from?
  - Yes the Contractor is required to bring power to the streetlights on the site. The power for the streetlights is anticipated to be tied into the electrical pedestal in front of Haymarket Park Playground. The streetlights will require conduit and shall not be direct bury.
3. Is there an engineer's estimate cost that can be shared with the bidders?
  - The Town will not be providing a cost estimate that will be shared with bidders.
4. Is a VDOT permit required?
  - Yes the Contractor will be responsible for obtaining a VDOT permit for all work within the right of way.

5. What is the performance period?
  - The Contractor will be required to submit a schedule showing how the project will be completed within 100 days of NTP.
6. Will Contractor be responsible for third party testing or will that be provided by the Town?
  - The Contractor will be responsible for providing all required third-party testing.
7. What is the estimated time frame of award for construction scheduling?
  - The Town plans to award the Contract within a month of receipt of bids. NTP is anticipated to be provided in the spring to begin construction.
8. In order to price out the Earthwork line item, we would need the cross section plans or the quantity of cut (excavation) and fill (borrow) required for the project. Could either of these items be provided?
  - The estimated earthwork quantities are as follows:
    - Cut:  CY
    - Fill:  CY
    - Net:  CY

Please let me know if you have any additional questions regarding these comments. I can be reached at [ekyriazi@townofhaymarket.org](mailto:ekyriazi@townofhaymarket.org)