



TOWN OF HAYMARKET TOWN COUNCIL

EMERGENCY MEETING

~ MINUTES ~

Chris Coon, Business Manager
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, March 19, 2020

1:00 PM

Emergency Phone Conference Call

A Emergency Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 1:00 PM.

Mayor David Leake called the meeting to order.

I. Call To Order

Councilman Chris Morris: Present, Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present, Business Manager Chris Coon: Present, Town Planner Emily Lockhart: Present, Town Treasurer Roberto Gonzalez: Present, Police Chief Kevin Lands: Present, Clerk of Council Kimberly Henry: Present, Town Attorney Martin Crim: Present.

II. COVID-19 Discussion

The purpose of this meeting was to give updates since the last Emergency Meeting on the COV-ID 19 pandemic.

1. Administrative Office Updates

Business Manager Chris Coon shared that he participated in teleconferences with Prince William County. He stated that the County was looking at setting drive thru test collection sites. He also shared that they were obtaining cash for personal protective equipment (PPE) for law enforcement and first responders. There was a discussion of having a unified front as far as closures of buildings.

Mr. Coon shared that he also participated regional teleconferences involving other counties and towns. Mr. Coon shared some of the ideas that other towns were having in regards to future meetings and agendas.

Mayor Leake shared that the Town Staff divided into 2 teams - Team A and Team B. He shared that Team A was currently working in the Town Hall Building and Team B was tele-working from home. He also shared that the entrance is limited to the Police Department doors and a ring app is in place for citizens wishing to see a staff member. He also shared that calls would be forwarded to Mr. Coon's work cell phone so that Town Hall would be available for the citizens 24 hours a day. He shared that the staff is continually doing updates from the State and County through Facebook and the Town's website. Mayor Leake also shared that the Town would follow the County's lead on closing the playground.

2. Police Department Updates

Chief Lands shared that the department is still operating on minimum staff with one officer at a time and himself in the office. He shared that protective heavy gauge gloves have been issued and the masks have been shipped. He shared that Representative Roem provided masks until the other masks arrive. Chief Lands also shared that Lysol has been provided for officers to have in their vehicles. He also stated that food is available for the officers on duty in case the restaurants are forced to close down. Mr. Lands stated some information he received on a teleconference call with other chiefs in the state.

3. Town Attorney Comments

Town Attorney Martin Crim shared with the Town Council information and updates from the County level in regards to the enforcement of the State legislative orders handed down from Governor Northam. Mr. Crim suggested that future Town Council meetings have only major topics on the agenda. There was discussion with adopting a resolution for having electronic meetings. Mr. Crim stated that he could prepare the draft resolution for the March 26 Continuation Meeting.

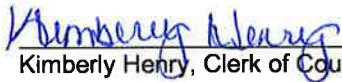
4. Councilmember Time

Councilman Shannon gave updates from VDOT standpoint. He did not have any other items.

Councilman Morris gave Prince William County updates regarding residential permits. Town Planner Lockhart shared that, at this time, business permits were being expedited. Councilman Leake gave projections to this years budget. Vice Mayor Edwards had questions on public access to the building. Mayor Leake answered her questions. Councilman Panthi inquired on the supplies needed by the Police Department. Chief Lands answered his questions regarding supplies. Mr. Panthi also had questions regarding the meals tax. Mayor Leake stated that the we are helping them be creative and stay open.

III. Adjourn

The conference call ended at 1:45 P.M. with an agreement that the Town Council would still have their continuation meeting on March 26, 2020.


Kimberly Henry, Clerk of Council


David Leake, Mayor