



TOWN OF HAYMARKET TOWN COUNCIL

CONTINUATION MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, August 8, 2016

6:00 PM

Council Chambers

A Continuation Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 6:00 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilman John Cole: Present, Councilman Chris Morris: Present, Vice Mayor Joe Pasanello: Present, Councilwoman Susan Edwards: Present, Councilman Connor Leake: Present, Councilman Steve Aitken: Present, Mayor David Leake: Present.

2. Agenda Items

A. FY 2017 Budget Amendment #1

Move to adopt Resolution #2016-013 Amending the Fiscal Year 2017 Budget

Discussion: Mayor Leake notes for the record that this is to correct and error in the original Resolution number provided at the August 1, 2016 Town Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Joe Pasanello, Vice Mayor
AYES:	Cole, Morris, Pasanello, Edwards, Leake, Aitken

B. Town Center Engineering Contract- Holly Montague

This evening the Town Council and staff had a round table discussion with Mr. Gautam Sultane from John Heltzel, AIA firm. The video and audio recording will be paused during this time.

The following is a summary of the discussion during the non-recorded session with Council:

Mr. Sultane discussed the phases of this project with the Town Council. We have The Site Plan phase and the Architectural Phase

- Site Plan
 - ☐ The site plan phase is completed to the preliminary site plan and Council has approved the preliminary plan.
 - ☐ The next step would be to proceed to full design of the site plan by completing the final site plan.
 - ☐ The amount left to be billed for design is: \$84,840.23
 - ☐ The current preliminary construction estimate is: \$1,068,766
- Architectural Phase
 - ☐ The building is comprised of three phases.
 - ☐ Phase I is complete and paid in full (Police Department)
 - ☐ Phase II Design is complete and construction plans have been submitted for permitting. This phase is comprised of core renovations to provide "core" upgrades: a temporary utility room, new restrooms and Lobby.
 - ☐ Phase III Design is 95% complete. This phase is comprised of renovation of the Town Hall side of the building; building addition including second story modifications for permanent utility room, elevator and additional stairwell; and outside facade.

- ☐ The amount left to be billed for design is: \$64,719.63. While the design is almost completed the reason the billing does not match the work complete is because the architect is a subcontractor to the Engineer. At the beginning of a month, the architect runs payroll for the previous month and then submits to the Engineer. That invoice does not get included in the Engineer's Invoice until the following month. This means the Engineer's invoice is for work one month behind and the Architectural invoice is for two months behind.
- ☐ Phase II Construction Estimate is \$110,000.
- ☐ Phase III Construction Estimate is \$1,100,000.

Town Council discussed that the Architectural Design Phase should continue since it is so near completion.

Town Council discussed the impact of constructing rest of the interior building improvements and/or outside façade before the Site Plan phase is finished being designed and constructed.

Town Council discussed that there is not enough funding to construct all proposed work and additional funding would need to be secured before construction could begin.

Move that the Town Council continue with the final site plan design portion and the build out design portion of the remaining Town Center Design contract until completion with Rinker Design Associates

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Connor Leake, Councilman
AYES:	Cole, Morris, Pasanello, Edwards, Leake, Aitken

C. Capital Improvements Plan

D. Enter into Closed Session

Move to enter into closed session pursuant to 2.2-3711 A

1. Discussion of assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town of Haymarket

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Vice Mayor
SECONDER:	Susan Edwards, Councilwoman
AYES:	Cole, Morris, Pasanello, Edwards, Leake, Aitken, Leake

E. Certification of the Closed Session

Move to Certify:

That to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Joe Pasanello, Vice Mayor
AYES:	Cole, Morris, Pasanello, Edwards, Leake, Aitken, Leake

3. Adjournment

A. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Aitken, Councilman
SECONDER:	Susan Edwards, Councilwoman
AYES:	Cole, Morris, Pasanello, Edwards, Leake, Aitken

Submitted:

Approved:

Jennifer Preli, Town Clerk_____
David Leake, Mayor

