



TOWN OF HAYMARKET TOWN COUNCIL

CONTINUATION MEETING ~ MINUTES ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, March 21, 2013

7:00 PM

Council Chambers

A Continuation Meeting of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:00 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Absent, Mayor David Leake: Present.

2. Duties and Responsibilities of the Town Manager

For the record: The Clerk reads aloud a message from Vice Mayor Tobias, he would prefer to have this matter tabled this evening and place it on the April 6, 2013 Town Council agenda for consideration. He has some concerns with the descriptions that have been presented.

Item C, working in conjunction with the clerk as opposed to responsible
Item 8, serving as the FOIA officer, should be deleted all together
Zoning administrator removed, will be assigned to another job description
Aitken would like it clarified the relationship between the Town Manager and the Police Chief. The Town Manager has no supervision responsibility over the police department

Leake asks how other Towns work with regard to the relationship with the police department The Town Attorney responds that those roles are contained within the Charter.

Harnest motions to adopt the Haymarket Town Manager job description, Scarbrough

1. Town Manager Job Description

Motion to adopt the Town Manager job description with the amendments as noted

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katherine Harnest, Councilwoman
SECONDER:	Mary-Lou Scarbrough, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy
ABSENT:	Jay Tobias

3. Closed Session

A. Closed Session

Motions to enter into closed session pursuant to VA 2.2-3711 A(1) potential candidates for consideration of the Town Manager position

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Steve Aitken, Councilman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Leake
ABSENT:	Jay Tobias

B. Certification of the Closed Session

Bare motions to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such

public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary-Lou Scarbrough, Councilwoman
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Leake
ABSENT:	Jay Tobias

4. Council Member Time

5. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy
ABSENT:	Jay Tobias

Submitted:

Approved:

Jennifer Preli, Town Clerk

David Leake, Mayor