



TOWN OF HAYMARKET TOWN COUNCIL

CONTINUATION MEETING ~ Minutes ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Tuesday, February 12, 2013

7:30 PM

Council Chambers

A Continuation Meeting of the Mayor & Council of the Town of Haymarket, VA, was held this evening in the Board Room, Commencing at 7:30 PM

Mayor David Leake called the meeting to order.

1. Call to Order

Councilman Steve Aitken: Present, Councilwoman Rebecca Bare: Present, Councilwoman Katherine Harnest: Present, Councilwoman Mary-Lou Scarbrough: Present, Councilman Milt Kenworthy: Present, Vice Mayor Jay Tobias: Present, Mayor David Leake: Present.

2. Pledge of Allegiance

3. Public Hearing

4. Minutes Acceptance

5. Citizens' Time

6. Updates

7. Agenda Items

A. Parking - Town Center Property

Councilwoman Bare recommends that we break out the Town Center parking by tenants' square footage.

B. Town Center Property - Old Post Office

Scope of work has been provided by the structural engineer. He is estimating approximately \$50,000-\$60,000. He is recommending that we plan on 60 days for completion. We would like to advertise a RFQ. He suggests that if we move on this tonight, we could hold a pre-bid conference March 4-5 and have a deadline of March 15-18 we could potentially award the contract at the April meeting. Project could be done by end of May early June. Bare and Tobias will work with Town Clerk.

C. Town Manager Position Duties & Responsibilities

Council discusses the job duties of the Town Manager. Tobias believes we need to figure out the responsibilities of the position prior to a selection of the new Town Manager. He believes the scope of work is more important than choosing a candidate at this point.

Bare has not seen a Town Manager supervising a Police Department in any other jurisdiction in Virginia. Tobias points out that the Purcellville Town Manager has authority of all departments of the Town.

Aitken understands that the police officers would continue to report to the Chief. Tobias explains that this would eliminate the need of a liaison. Aitken asks if there is anything in our charter that would prohibit having the Town Manager supervise or have oversight of the police department?

Harnest does think that the Town Manager should have some oversight over the police department

Tobias suggests that we table the matter of choosing candidates to interview for the Town Manager position until we have adopted a scope of job duties.

D. Certified Local Government

Motion to authorize the clerk to advertise a public hearing and instruct Planning Commission to be prepared for a joint public hearing for the discussion of modifying the Town's historic district and historic overlay boundaries on April 1, 2013;

RESULT:	ADOPTED [4 TO 2]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Steve Aitken, Rebecca Bare, Milt Kenworthy, Jay Tobias
NAYS:	Katherine Harnest, Mary-Lou Scarbrough

8. Appropriations**9. Department Reports****10. Citizens' Time II****11. Closed Session****A. Enter into Closed Session**

Motion to enter into closed session pursuant to VA 2.2-3711 A(1) Building Official Position; and VA 2.2-3711 A(3) Real property lease negotiations with Xcellent Technology Solutions

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Jay Tobias, Vice Mayor
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

B. Certification of the Closed Session

Motion to certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rebecca Bare, Councilwoman
SECONDER:	Katherine Harnest, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias, Leake

12. Councilmember Time

Directive to staff that going forward, effective immediately, all new building/safety inspections anything not covered by the PWC Fire Marshall by SCE effective immediately any pending work that has not had a response from Mr. Lowery within a two week time period of its filing should also be forwarded to SCE and any pending work by Mr. Lowery

Mary Lou - asks about QBE and the PACE acquisition. The Mayor comments that there is nothing new he has been made aware of.

Kenworthy does not think we should hire a Management company for the Town owned properties; he thinks we are too small for that.

Tobias comments that Board of County Supervisors is proposing an approximate 4% increase in real estate taxes.

13. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Tobias, Vice Mayor
SECONDER:	Rebecca Bare, Councilwoman
AYES:	Aitken, Bare, Harnest, Scarbrough, Kenworthy, Tobias

Submitted:

Approved:

Jennifer Preli, Town Clerk_____
David Leake, Mayor